The Temporary Donor Portal

When you log into Donor Portal beginning February 1, 2022 you will notice this temporary placeholder version of the site looking very different. We’re sorry for the inconvenience and we hope to help you navigate until the new portal goes online later in 2022.

From landing page, use bottom right link – “Recommend a Grant”

To make a grant click on the “Recommend Grant” link at the bottom of the page.

We are using Community Trust Fund as an example, your fund will appear here.
The Temporary Donor Portal
When you log into Donor Portal between Jan. 1, 2021 you will notice this temporary placeholder version of the site looking very different.

To make a grant click on the “Recommend Grant” link at the bottom of the page.
The Temporary Donor Portal

When you log into Donor Portal after January 1, 2022 you will notice a temporary version of the site which looks and functions very differently from what you are accustomed to. We created this guide to minimize any disruption for you, but if you have any issues please don’t hesitate to reach out to us at (303) 442-0436 or info@commfound.org.

From landing page, use bottom right link - “Recommend a Grant”

Grant Recommendation page without an organization selected

To make a grant click on the “Recommend Grant” link at the bottom of the page.

Once you click on the “Recommend a Grant” link you will arrive at this page where you can select the grantee organization from this drop down menu rather than search.
You will see a complete list of grantees in this dropdown menu, not just the grantees you have contributed to. Select the organization from this list.

You can begin typing into the dropdown menu when you click on it to get you directly to the grant.
COMMUNITY FOUNDATION
BOULDER COUNTY

INSPIRING IDEAS. IGNITING ACTION.

GRANT RECOMMENDATION(S) FORM

Fund Name: Community Trust Fund
Organization Name: Meals on Wheels for Fort Collins Colorado Inc

Address: 1217 E Elizabeth Street, #11
City: Fort Collins
State: CO
Zip: 80524

Amount: $ (Distributions in the amount of $250 or more are preferred)

Purpose of Grant:
(e.g. general support, capital campaign, specific program, endowment, etc.)

Certification:

☐ Distribution(s) suggested above are advisory only and do not represent satisfaction or discharge pledge or other financial obligation of mine, such as membership fees, or contributions from which benefit is derived (e.g., tickets to events, etc.)

You must read the Certification text and check the box before you click the Submit button.

Please only click the Submit button once or multiple recommendations will be submitted to the foundation. A confirmation message will appear when your request has been completed.

Submit

Once you have selected your desired grantee organization from the drop down, you will see this page.

Enter your grant amount here.

When finished check this box and click “Submit” button.
From landing page, use bottom right link - “Recommend a Grant.”

Grant Recommendation page without an organization selected.

A pop-up window will then appear with a complete list of grants you have made.

To see a comprehensive list of your past grantees, click on this link in the yellow bar on the front page of the temporary Donor Portal.
GRANT RECOMMENDATION(S) FORM

Fund Name: Community Trust Fund
Organization Name: Meals on Wheels for Fort Collins Colorado Inc
Contact Person Name: 
Contact Person Title: 
Address1: 1217 E Elizabeth Street, #11
City: Fort Collins
State: CO
Zip: 80524
Phone: 
Amount: $ (Distributions in the amount of $250 or more are preferred)
Purpose of Grant: 
(e.g. general support, capital campaign, specific program, endowment, etc.):

Certification: □ Distribution(s) suggested above are advisory only and do not represent satisfaction or discharge pledge or other financial obligation of mine, such as membership fees, or contributions from which benefit is derived (e.g., tickets to events, etc.)
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